

ClassCharts Student Guide





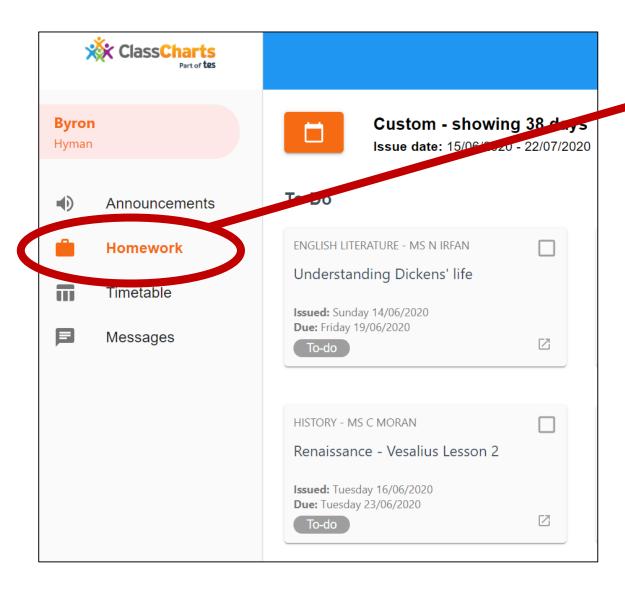


- Viewing homework
- Listening to audio explanations
- Uploading your work
- Viewing feedback
- Messaging a teacher about your work



How to view your homework





On your ClassCharts dashboard, click on the homework tab, and you will see your 'To-Do' list of homework tasks.

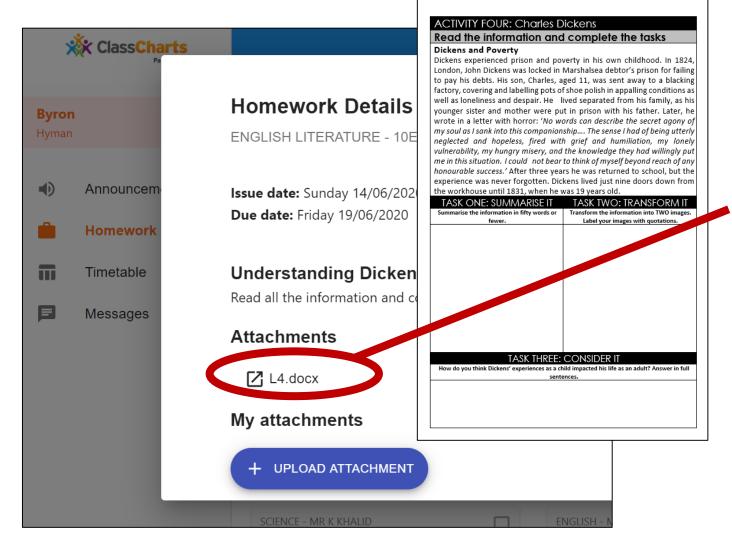
For example, you can see there are two pieces of homework here, English and History.

At the bottom of the main homework dashboard, you can also see any completed, late and missed homework.



How to view your homework





Once you have clicked on the homework task you can see the teacher has added an attachment.

Click on these to download. It is extremely important that you open these attachments, as they may contain audio explanation for your work.

Your teacher might not always upload a file, so don't worry if it's not there.

In this case, the attachment is a worksheet.



Listening to audio clips



Chapter 1



Key Events

- Scrooge makes Bob Cratchit work in the cold
- He refuses Fred's invitation
- Scrooge dismisses the charity collectors
- Scrooge is visited by Marley

Key quotes

- 'Marley was of
- 'Hard and sha
- 'If they would had better do the surplus p
- "I wear the cl

If an attachment has an audio recording for you to listen to, it will show as this icon (unless otherwise stated by your teacher).

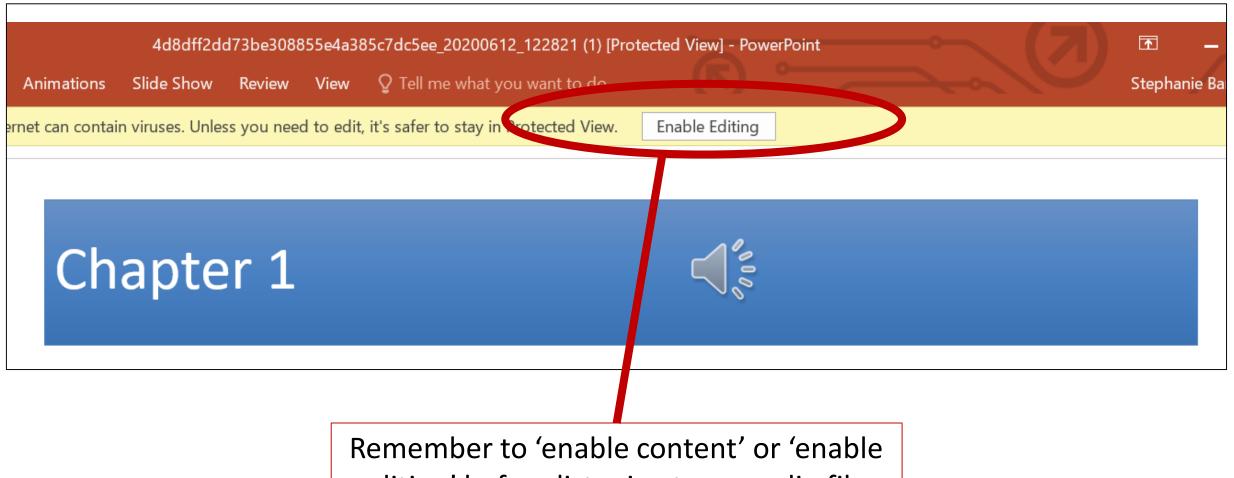
Clicking on this will give you the option to play the audio.

You must listen to your audio instructions before completing any task set.



Listening to audio clips



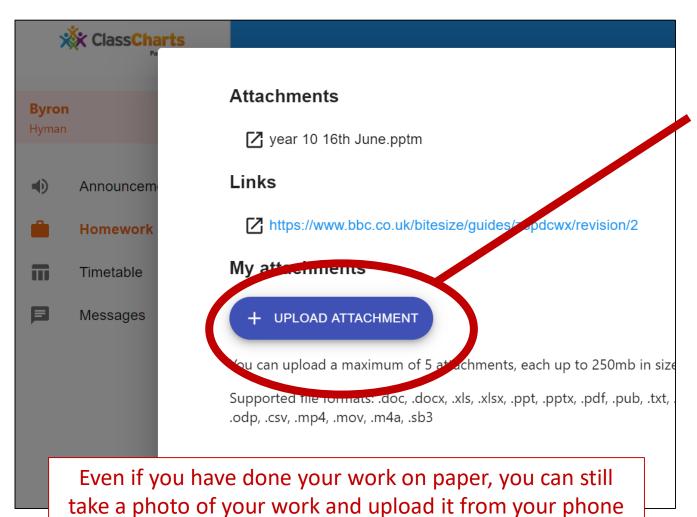


editing' before listening to an audio file.



How to upload your work





to send to your teacher for feedback.

To upload your work:

There is a blue button which says 'UPLOAD ATTACHMENT'.

Click this and select your homework file. It can be found wherever you have saved it onto your computer, tablet or phone.

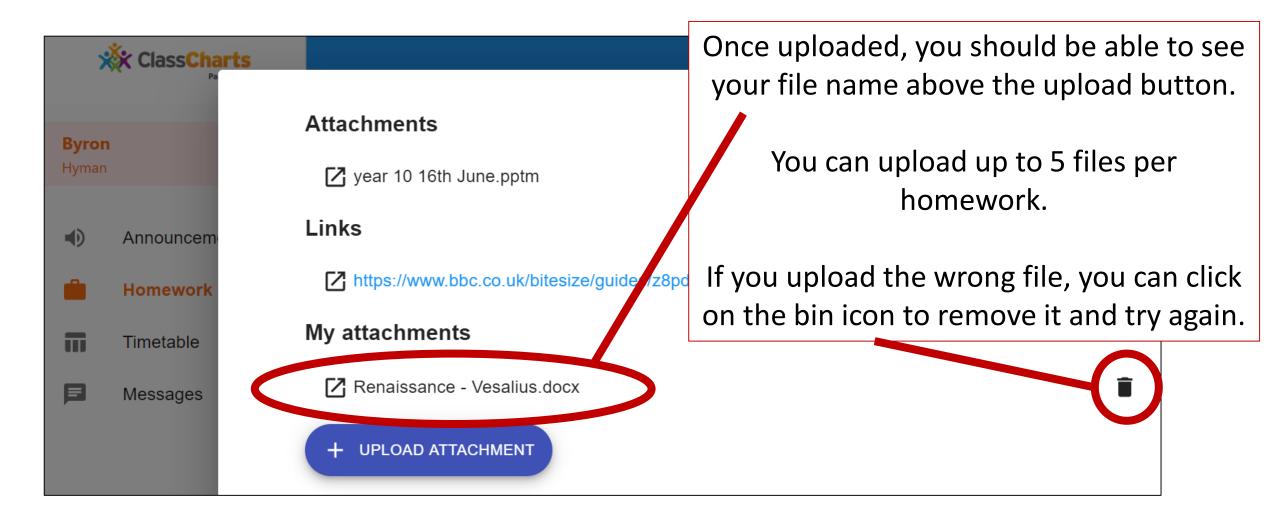
ClassCharts will allow you to upload many types of file, including:

- Word documents
- PowerPoints
- Photographs
- Images
- Videos
- Audio files



How to upload your work

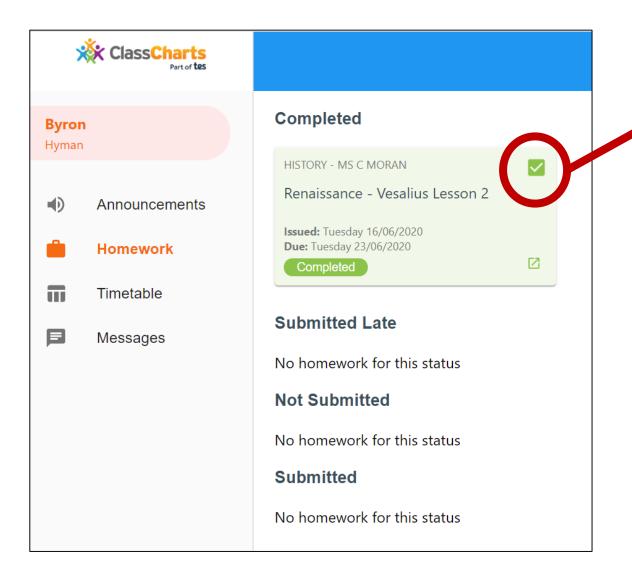






How to upload your work





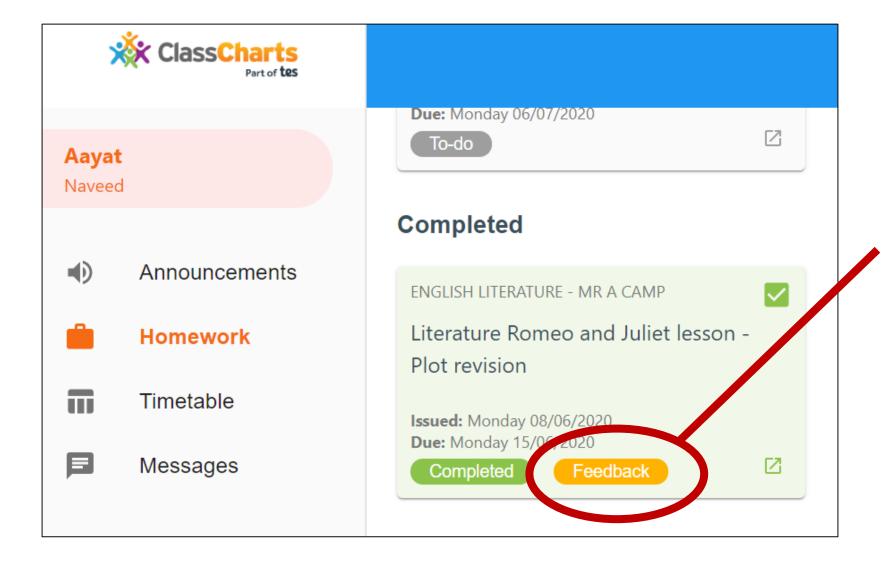
Once you have uploaded your work, go back to the main homework page and tick the small checkbox. The task will turn green and moved down into the completed section.

Your teacher will now be able to view your work and provide you with feedback.





Viewing feedback from your teacher



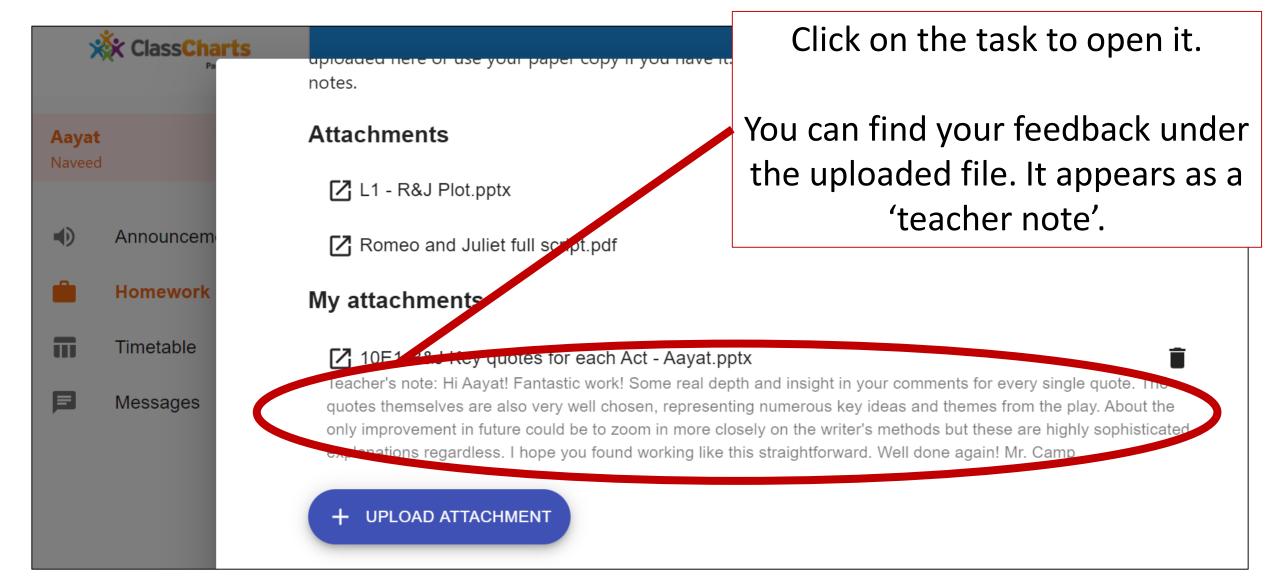
Once your teacher has looked at your work, they may provide you with individual feedback.

You will know when your teacher has left feedback when the orange feedback icon appears on your completed task.



Viewing feedback from your teacher







What do we mean by 'feedback'?

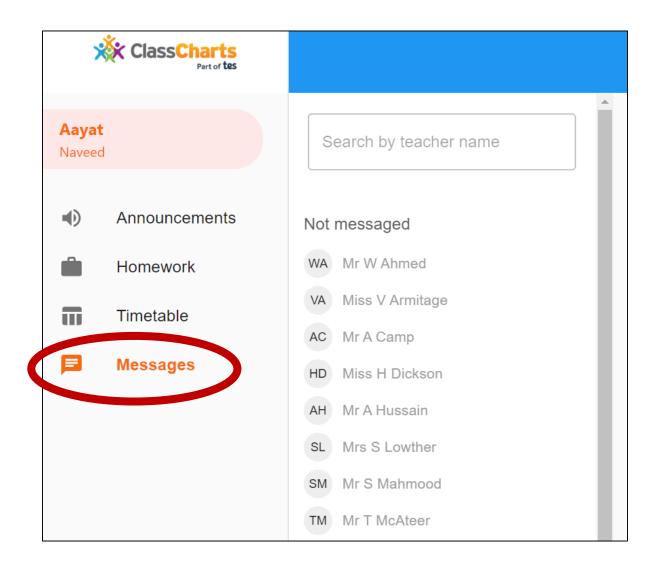


- Sometimes you will receive individual written feedback for completed work.
- Please note that in some cases your teacher will check the entire classes work and then choose to provide whole class feedback as part of the next task.
- This may mean that you do not receive individual written feedback, but the next lesson will address any misconceptions.
- Multiple-choice quizzes / low stake tests may provide instant feedback on incorrect options once you have completed the quiz, this too counts as feed



How to view your homework





If you need to ask your teacher a question about a piece of homework, you can send them an email or you can do this via ClassCharts messaging.

- Click on the Messages tab at the bottom.
- Select the teacher you want to message and type your question.
- Remember to be polite and ask appropriate questions.

Your teacher will get back to you as soon as possible, so please be patient.



ClassCharts — tips!



- If you are using ClassCharts on a Smart Phone, you can download the Microsoft Word and PowerPoint apps for free from the app store. If you login using your school email address, you will be able to open any Word / PPT attachments on your phone.
- If you do not have access to Microsoft Office products (Word, PPT etc) you can use your school Microsoft 365 account to use these products for free at home. If you are unsure how to do this, please see the guide which is available on the website.



ClassCharts Support



If you have any questions about your homework, please contact your class teachers either by email or through ClassCharts messaging.

If you have any technical problems or issues with accessing ClassCharts or your work, or you have forgotten your login details, please email Ms Greer or Ms Barton on the following email addresses:

Ms Greer: KAD@beckfootupperheaton.org

Ms Barton: SBA@beckfootupperheaton.org